



Date :05/01/15

To,

Mr.Dabolkar

Manager IIT Bombay

Contact No:022-25768944

Email Id: managergh@iitb.ac.in

Greetings from The Beatle Hotel, Powai!!!

It gives us immense pleasure to inform you that **The Beatle** , a business boutique hotel consisting of 36 rooms including 5 suites with 1 food and beverage outlet with a contemporary design representing our tag line " **Modern Indian Host** " , in your neighbourhood, is now operational and is located at Orchard Avenue, Hiranandani Gardens, Powai.

The Beatle is tastefully designed to meet your expectations and so we believe that you will be delighted to see the product.

Validity Period - (5th Jan-15 To 31st Dec-15)

Rooms	Rack Rates	Special Rate SINGLE	Special Rate DOUBLE
Deluxe Room	12000 + Tax	4600+ Tax	5100 + Tax
Premium Room	14000 + Tax	5500 + Tax	6500 + Tax
Ruby Suite	16000 + Tax	7000+ Tax	7500 + Tax
Emerald Suite	18000 + Tax	8500+ Tax	8500 + Tax
Sapphire Suite	18000 + Tax	8500 + Tax	8500 + Tax

Govt .Tax-17.41%

The above room rate includes:

- Complimentary Buffet Breakfast at the Coffee Shop-Rhythm.
- Complimentary Fruit Platter on Arrival.
- Complimentary usage of Gymnasium.
- Complimentary use of Tea & Coffee maker.
- Complimentary newspapers on daily basis.

Please note that Airport Transfers will be chargeable @Rs. 1200+ tax per way (domestic/ international)

Additional mattress shall be charged @ Rs. 1000+ tax.

Note: Transportation on actual.

NOTE: *The above rates are subject to Government tax structure. Any changes in the tax structure shall be informed to you.*

Terms & Conditions:

1. **Reservation Procedure** - For reservations, please contact us at 91 22 4089 5050 / 4089 5051 and Direct Fax - 91-22-40895001 or E-mail booking requests may be sent at reservations@beatlehotels.com
2. **Check-in & out time** - Early arrival & late check-out policy - Our check-in and check-out time is 12 noon. However, should there be an early arrival or a late departure and you would like us to allocate the rooms upon arrival, we will provide the accommodation, subject to availability, based on the following terms & conditions:
 - a) Early arrival before 1000 hrs or a late departure beyond 1400 hrs will be charged @ 50% of the contracted rates.
 - b) Early arrival before 0700 hrs or late departure after 1700 hrs will be charged @ 100% of the contracted rates.
3. **Confidentiality:** This is an agreement and therefore the rates offered by it are confidential. Accordingly, these rates are not revealed on the telephone unless enquired by e-mail / fax in writing, by an authorized official of your Corporation.

Kindly have these rates disseminated within your organization to various Departments / officials from where the reservations can be made.

4. Guarantee Policy:

This offer does not guarantee your reservations; the rooms shall be blocked on the above mentioned special rates on receipt of your acceptance.

Kindly note, the bookings shall not be confirmed without proper billing instructions by authorized official of your company.

5. **Cancellation Policy:** For group booking once confirmed in writing shall be cancelled at least 15 days prior to date of check-in else retention will be charged for entire duration of stay automatically to the card or to your company account or to the advance pre-paid guarantee amount. Any rooms cancelled or amendment within 48 hrs of check in shall be charged retention for entire duration of stay.
6. **Arrival and Departure Details:** In order to provide for a comfortable & smooth check-in & check-out experience, kindly let us know the arrival & departure information such as flight details (Flight No. & time of arrival & departure).
7. **Payment Terms:** Full payment is required by cash / approved credit cards upon arrivals. For company payments we must receive the billing details in advance,

while bookings for smooth function and full payment is required within 7 days upon presenting the bills.

We look forward to working closely with you in providing your guests the best and most efficient service.

Kindly feel free to call the undersigned for any further assistance

Thanks & Regards,

ANUJ MISHRA
HEAD SALES
THE BEATLE HOTEL
POWAI, MUMBAI.
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